

St. Joseph-Ogden CHSD 305 Board of Education Regular Meeting	Monday, December 19, 2018 6:00 PM Board Room, Superintendent's Office St. Joseph-Ogden High School
Minutes Recording Secretary: Suzanne Jean	

**1. CALL TO ORDER**

Meeting called to order at 6:02 p.m. by president James Rein

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Schluter, McDermott, Rein, McCormick, Vogelsang, Taylor, McLain

Absent:

Also Present: Brian Brooks, Superintendent and Gary Page, Principal

**4. APPROVAL OF AGENDA**

Mr. Brooks recommended approval of the agenda as presented.

Motion: McCormick

Second: Taylor

To: approve the agenda as presented

Voting Yes: 7

Voting No: 0

MOTION CARRIED

**5. APPROVAL OF CONSENT AGENDA**

Mr. Brooks reviewed bills and recommended approval of all consent agenda items as presented and amended to include payment of additional bills as presented.

Motion: Taylor

Second: Vogelsang

To: approve the consent agenda as presented and amended to include nine additional bills for payment totaling \$9,434.33 as presented

Voting Yes: McLain, Taylor, Vogelsang, McCormick, McDermott, Rein, Schluter

Voting No:

MOTION CARRIED

- \* Approval of Minutes – November regular and closed session meeting minutes as presented
- \* Approval of Bills – as presented and amended
- \* Approval of Personnel – as presented
  - Kathryn Scott – Speech-Language Pathologist – resignation effective at conclusion of 2018-2019 school year
  - Aaron Allen – paid assistant softball coach

- Dave Richmond – volunteer softball assistant
- Steve Hoosen – volunteer baseball assistant

**6. COMMUNICATION FROM STA**

Jake Beccue was present.

**7. COMMUNICATION FROM VISITORS**

None

**8. INFORMATIONAL ITEMS/DATES**

- December 19<sup>th</sup> through 21<sup>st</sup> – Semester Exams
- December 24<sup>th</sup> through January 4<sup>th</sup> – Winter Break
- January 7<sup>th</sup> – Teacher In-service ~ no student attendance
- January 12<sup>th</sup> – Post Holiday Party for Board/Staff
- January 21<sup>st</sup> – Martin Luther King, Jr. day ~ No School
- January 28<sup>th</sup> – Regular Board of Education Meeting at 6:00 p.m.

**9. BUSINESS**

A. UNFINISHED BUSINESS

1. Track Project

Mr. Brooks asked if the board wants to go through a purchasing cooperative or bid it out traditionally. Mr. Brooks would not like to do concrete or fencing through a cooperative even if we did use a cooperative. BLDD submitted a proposal for a fixed fee of \$37,500 which is approximately 8% of costs developed by Byrne and Jones. Mr. Brooks feels this is very fair and recommended that the board accept the BLDD proposal and bid things out the traditional way. He recommended that the board delay deciding on whether or not to do lighting until after bids have been received on all of the other components. Mr. Schluter wants to go ahead and do artificial turf now instead of waiting. Mr. Brooks said that could be an alternate bid option but he doesn't know how that will affect the BLDD proposal without talking to Mr. Placek. Mr. Rein and Mr. Taylor want to bid the project the traditional way but Mr. Taylor wants to wait on the bidding until after it is determined what needs to be done for drainage. If lighting is done it can still be done with 4 poles but they would all be moved back further away from the track. BLDD can begin working on things in early January if the proposal is approved tonight.

Motion: McDermott

Second: Taylor

To: accept the proposal from BLDD in the amount of \$37,500 as presented for design and construction administration services for the track project

Voting Yes: McDermott, McCormick, Schluter, McLain, Taylor, Vogelsang, Rein

Voting No:

MOTION CARRIED

2. Village Residential TIF Update

Mr. Brooks attended another meeting on Tuesday regarding the TIF. There are still too many unanswered questions for Mr. Brooks to feel comfortable with supporting it. There are at least two more meetings scheduled before a vote will be taken and Mr. Brooks plans to attend them. By law, a TIF should be a last resort and Mr. Brooks

doesn't know if the village can prove that it is. They have committed to making a decision in January.

3. Consolidation Study

There is nothing new to report. Mr. Brooks will follow up with the ROE and the state in January.

4. Property Tax Relief Grant

Mr. Brooks reported that if we want to apply it would need to be approved tonight. He recommended that we do not apply for the grant this year. It is not dollar for dollar, you have to abate, and we are very far down the list. A discussion was held on the advantages and disadvantages. Since we could possibly lose money it was the consensus of the board not to apply this year.

B. NEW BUSINESS

1. Guidance Department Curriculum Review

Terri Rein presented the board with a review of the guidance office responsibilities, goals, and concerns. She is involved in master scheduling, registration, academic and personal counseling, testing assistance and other miscellaneous duties. She would like to offer seniors a one semester Strategies for College Success course, to have a new website, and to be able to do 4 year plans with students. Concerns cited included not having enough time to do everything and the rising need for student personal counseling for mental health issues along with the waiting time and expense involved. Mr. Brooks stated that we are understaffed in the guidance department and that we should start looking at how to address that. Discussion was held on vocational counseling and partnership opportunities and how to get the word out on that.

2. Board Policy Updates

The following board policies were up for a first reading: 2:80 Board Member Oath and Conduct; 2:80-E Board Member Code of Conduct Exhibit; 3:40-E Checklist for the Superintendent Employment Contract Negotiations Process Exhibit; 4:130 Free and Reduced Price Food Services; 4:170 Safety; 5:30 Hiring Process and Criteria; 5:60 Expenses; 5:100 Staff Development Program; 5:220 Substitute Teachers; 6:20 School Year Calendar and Day; 6:60 Curriculum Content; 6:310 High School Credit for Non-District Experiences, Course Substitutions, Re-Entering Students; 7:70 Attendance and Truancy; 7:100 Health, Eye, and Dental Examinations, Immunizations, and Exclusions of Students; 7:190 Student Behavior; 7:250 Student Welfare Services; 7:260 Exemption from Physical Education; 7:270 Administering Medicines to Students; 7:290 Suicide and Depression Awareness and Prevention; 7:305 Student Athlete Concussions and Head Injuries. These policies will be up for a second reading and action at the January meeting.

3. Green House Revenues

Mr. Brooks asked the board to consider what they want to do with any revenues generated by the greenhouse. He asked other local school districts with a greenhouse what they do and received a variety of responses. Mr. Brooks would like for any revenue generated to be kept by the FFA/agriculture program to be put back into those areas. A new activity account can be added for the greenhouse at the January meeting if the board is open to that.

**10. GOOD OF THE CAUSE**

Chapin Rose's office may have a \$25,000 grant opportunity for the agriculture program. The ventilation system cost is about \$17,500 plus electric and other miscellaneous costs so it might qualify. Further information to follow.

St. Joseph-Ogden High School District #305  
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St. Joseph, IL 61873  
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**11. ADJOURNMENT**

Motion: Taylor  
Second: Rein

To: adjourn at 7:55 p.m.

Voting Yes: 7  
Voting No: 0  
MOTION CARRIED

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President

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Secretary