

St. Joseph-Ogden CHSD 305 Board of Education Regular Meeting	Monday, January 28, 2019 6:00 PM Board Room, Superintendent's Office St. Joseph-Ogden High School
Minutes Recording Secretary: Suzanne Jean	

**1. CALL TO ORDER**

Meeting called to order at 6:00 p.m. by board president James Rein

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Rein, McCormick, Vogelsang, Taylor, McDermott, McLain

Absent: Schluter

Also Present: Brian Brooks, Superintendent; Gary Page, Principal

**4. APPROVAL OF AGENDA**

Mr. Brooks recommended approval of the agenda as presented.

Motion: McCormick

Second: Taylor

To: approve the agenda as presented

Voting Yes: 6

Voting No: 0

MOTION CARRIED

**5. APPROVAL OF CONSENT AGENDA**

Mr. Brooks reviewed bills and recommended approval of all consent agenda items as presented.

Mr. Schluter arrived at 6:06 p.m.

Motion: McCormick

Second: McDermott

To: approve the consent agenda as presented

Voting Yes: McLain, Vogelsang, McDermott, Rein, Schluter, Taylor, McCormick

Voting No:

MOTION CARRIED

- \* Approval of Minutes –December regular meeting minutes and January special meeting minutes as presented
- \* Approval of January Bills – as presented
- \* Approval to change Title IX Harassment Coordinator Male Complaint Manager from Superintendent to Principal in Board Policies 5:10, 5:20, and 7:20
- \* Approval of Teacher Course Reimbursement Requests as presented
  - Nicole Chambers – English 5502 – Eastern Illinois University
  - Ashley Krisman – EDUA 5702 – Greenville University
- \* Approval of Personnel – as presented
  - Doug Dahl – Volunteer Softball Coach – Spring 2019
  - Darcy Allen – Spring Musical Choreographer
  - Brianna Drake – Spanish Teacher – Beginning 2019-2020 School Year

**6. COMMUNICATION FROM STA**

None

**7. COMMUNICATION FROM VISITORS**

None

**8. INFORMATIONAL ITEMS/DATES**

- February 15<sup>th</sup> – Teacher’s In-service
- February 18<sup>th</sup> – President’s Day ~ no school
- February 21<sup>st</sup> – Music Department Concert at 7:00 p.m.
- February 25<sup>th</sup> – Regular Board of Education Meeting at 6:00 p.m.

**9. BUSINESS**

**A. Unfinished Business**

1. Track Facility Project

Mr. Brooks reported that the site survey agreement is in process. The total cost should be closer to \$10,500 rather than \$12,000. A kickoff meeting will be scheduled soon. It is probable that we are looking at mid-March for bids due with documents put out in February. Mr. Brooks has been told that should be ample time to get the work done this summer. Lights can be addressed after bids are received if the board is comfortable with that. That would allow for the major project costs to be known and factored into the decision as to whether to proceed with lighting.

2. Village Residential TIF Update

The Village Board of Trustees voted the Residential TIF District down at their meeting on January 22, 2019. That is good for the schools. They do understand that the village needs some growth but they will go about it in some other way.

3. Consolidation Study

Mr. Brooks contacted ROE Superintendent Jane Quinlan to ask if she could assist in getting answers from the state regarding the tax cap question. She has been out of the office and will get back to Mr. Brooks soon.

4. Board Policy Updates – 2<sup>nd</sup> Reading

A second reading was given to Board Policy Updates as contained in the board packet. Mr. Brooks recommended:

- 2:80 – Board Member Oath and Conduct - approve as presented
- 2:80E – Exhibit - approve as presented
- 3:40-E – Exhibit Checklist for the Superintendent Employment Contract Negotiations Process - approve as presented
- 4:130 – approve as presented
- 4:170 – Safety – approve as presented
- 5:30 – Hiring Process and Criteria – approve as presented
- 5:60 – Expenses – approve as presented
- 5:100 – Staff Development Program – approve as presented
- 5:220 – Substitute Teachers – approve as presented
- 6:20 – School Year Calendar and Day – approve as presented
- 6:60 – Curriculum Content – approve as presented
- 6:310 – High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students – approve as presented
- 7:70 – Attendance and truancy – approve as presented
- 7:100 – Health, Eye, and Dental Examinations; immunizations; and Exlcusions of Students – approve as presented
- 7:190 – Student Behavior – approve as presented

- 7:250 – Student Welfare Services – approve as presented
- 7:260 – Exemption from Physical Education – approve as presented
- 7:270 – Administering Medicines to Students –
  - i. School District Supply of Undesignated Asthma Medication – do NOT approve
  - ii. Designated Caregiver Administration of Medical Cannabis – approve as presented
- 7:290 – Suicide and Depression Awareness and Prevention – approve as presented
- 7:305 – Student Athlete Concussions and Head Injuries – approve as presented

After much discussion on policy 7:270ii, the matter was tabled. Mr. Brooks would like to talk with the school attorney further on this matter. These policies will be up for action again at the February meeting.

**B. New Business**

1. Closed Session Minute Review

After review of all closed session minutes up to and including June of 2017, Mr. Brooks recommended that they all remain closed for confidentiality purposes.

Motion: Vogelsang  
Second: McDermott

To: approve keeping all closed session minutes closed for purposes of confidentiality

Voting Yes: 7  
Voting No: 0  
MOTION CARRIED

2. Closed Session Verbatim Record Destruction

Mr. Brooks recommended that all verbatim closed session minutes prior to July of 2017 be destroyed.

Motion: McDermott  
Second: Taylor

To: destroy all verbatim closed session minutes prior to July of 2017

Voting Yes: 7  
Voting No: 0  
MOTION CARRIED

3. Greenhouse Revenue Activity Fund Account

Mr. Brooks recommended that a Greenhouse account be added to the Activity Fund as discussed at the December meeting.

Motion: Schluter  
Second: Vogelsang

To: add a Greenhouse activity account to the district Activity Fund for receiving and expending money related to SJO greenhouse activities

Voting Yes: 7  
Voting No: 0  
MOTION CARRIED

4. Second Quarter Financial Report  
Mr. Brooks discussed FY 2019 2<sup>nd</sup> Quarter financial information as contained in the board packet. Revenues and expenditures are where Mr. Brooks would expect them to be at this point in the year.
5. Bus Lease  
The lease on the four route buses are up this summer. Mr. Brooks is looking at both diesel and gasoline buses. With our buses sitting outside gasoline might be a better option even though mileage per gallon is less than diesel. He relayed to the board that interest rates are up so the lease payments likely will be as well. He will be bringing further information to the board as the lease expiration date gets nearer.
6. Superintendent Evaluation and Contract  
Mr. Brooks gave the superintendent evaluation instrument to each board member. He also emailed copies to them. Mr. Rein requested that they be completed and returned to him by February 18<sup>th</sup> so that they can be discussed at the regular meeting on February 25<sup>th</sup>. Mr. Brooks stated that a closed session will be held at the February meeting to discuss administrative evaluations.
7. Transitional Math Course with Parkland  
Mr. Page explained that new legislation has been enacted that now requires community colleges to partner with high schools to offer remedial courses to high school seniors deemed not college ready if the school makes a request. For math the remedial options through Parkland are 072 or 098 with 072 being the logical path for non-stem students. Mr. Page is recommending that 072 be offered here as it is the most appropriate track for the majority of our students not already meeting readiness standards. Students who are interested in a STEM track or other major that will require college algebra and above should take higher level math courses offered here, which are more appropriate for their preparation for college. A Memo of Understanding with Parkland will be put into place that outlines the 072 standards that will be met by SJO and in turn will ensure placement into the appropriate college math course at Parkland by students who meet those standards.
8. Principal Report  
Mr. Page discussed discipline statistics for the first semester as presented in the board packet. He is very pleased and believes that the number of issues were as low as they have ever been.

Mr. Page handed out a proposed new daily schedule to address advisory period issues. Some students are not able to take advantage of teacher help during the advisory times the way it is structured now. The new schedule could make it more difficult for class scheduling but he feels that will be minor. What he doesn't want to see happen is for it to turn into a homeroom type of environment so care must be given in keeping it true to the purpose. This will be brought up for action in February to go into effect for the 2019-2020 school year.

#### **10. GOOD OF THE CAUSE**

Girls basketball regionals are next week and wrestling regionals are this week. Cheerleaders advanced to state and will compete in Bloomington on Friday. The dance team advanced and competed at state last Friday in Bloomington.

St. Joseph-Ogden High School District #305  
301 N. Main Street, PO Box 890  
St. Joseph, IL 61873  
217-469-2586

**11. ADJOURNMENT**

Motion: McCormick  
Second: Taylor

To: adjourn at 7:41 p.m.

Voting Yes: 7  
Voting No: 0

MOTION CARRIED

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President

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Secretary