

St. Joseph-Ogden CHSD 305 Board of Education Regular Meeting	Monday, July 24, 2017 7:00 PM Board Room, Superintendent's Office St. Joseph-Ogden High School
Minutes Recording Secretary: Suzanne Jean	

**1. CALL TO ORDER**

Meeting called to order at 7:00 p.m. by president Jim Rein.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Rein, McCormick, Reese, Taylor, Schluter, McDermott, Vogelsang

Absent:

Also Present: Brian Brooks, Superintendent; Gary Page, Principal

NOTE: Ms. Vogelsang was present electronically (Facetime)

**4. APPROVAL OF AGENDA**

Mr. Brooks recommended approval of the agenda as presented.

Motion: Reese

Second: Schluter

To: approve the agenda as presented

Voting Yes: 7

Voting No: 0

MOTION CARRIED

**5. APPROVAL OF CONSENT AGENDA**

Mr. Brooks reviewed bills and personnel items and recommended approval of all consent agenda items as presented.

Motion: McCormick

Second: Rein

To: approve the consent agenda as presented

Voting Yes: Reese, Vogelsang, McCormick, McDermott, Schluter, Rein

Voting No:

Abstain: Taylor

MOTION CARRIED

\* Approval of Minutes – June regular minutes as presented

\* Approval of Bills – as presented

\* Budget hearing set for September 25, 2017 at 6:50 p.m.

\* Approval of Personnel – as presented

- Resignation of Bryan Walden – Evening Custodian – effective July 20, 2017
- Resignation of Brian Loman – Head Girls Basketball Coach – effective immediately
- Employment of Kevin Luther – Evening Custodian – effective July 27, 2017
- Employment of Kevin Taylor – Head Girls Basketball Coach – effective with 2017-18 season
- Extend Morgan Downs Maternity Leave to September 27, 2017

**6. COMMUNICATION FROM STA**

None

**7. COMMUNICATION FROM VISITORS**

Nora for The Leader was present.

**8. INFORMATIONAL ITEMS/DATES**

- August 7<sup>th</sup> through 9<sup>th</sup> – Registration
- August 15<sup>th</sup> – Teacher In-service Day and Freshman Class Connect at 5:45 p.m.
- August 16<sup>th</sup> – First Day of Student Attendance and ½ Day Teacher In-service
- August 28<sup>th</sup> – Regular Board of Education Meeting at **7:00** p.m.

**9. BUSINESS**

A. Unfinished Business

1. Science Classrooms/Labs Project

Mr. Brooks reported that everything is on schedule except for the extra cabinets in the other classrooms. The date is no later than August 7<sup>th</sup> for delivery with installation by the 9<sup>th</sup>. Some type of ventilation in the storage room sink area will be needed; that was not caught for the original drawings. The ceiling is to be installed this week and flooring is to be installed next week. The chairs are in but the desks are not.

2. Potential TIF District Update

Mr. Brooks stated that not much has happened since the last meeting. The village has slowed the process down a bit to evaluate their situation.

B. New Business

1. Closed Session Minute Review

Mr. Brooks recommended that the closed session minutes that are currently closed remain closed.

Motion: McDermott

Second: Reese

To: keep all closed session minutes closed

Voting Yes: 7

Voting No: 0

MOTION CARRIED

2. Closed Session Verbatim Record Destruction

Mr. Brooks recommended that all verbatim closed session minutes prior to and including December 2015 be destroyed.

Motion: McDermott

Second: Taylor

To: destroy all verbatim closed session minutes prior to and including December 2015

Voting Yes: 7

Voting No: 0

MOTION CARRIED

3. New Board Policy – Retirement Incentive

The draft policy has been changed to reflect what the board requested at the June meeting. Mr. Brooks recommended approval of the policy.

Motion: Rein

Second: Vogelsang

To: approve the *Policy Providing a Retirement Incentive for Educational Support Personnel* as presented

Voting Yes: Rein, McCormick, Reese, Taylor, Schluter, McDermott, Vogelsang

Voting No:

MOTION CARRIED

4. FY 2017 4<sup>th</sup> Quarter Financial Report

Mr. Brooks discussed the 4<sup>th</sup> quarter budget report in the board packet. The figures are unaudited, but the end of fiscal year numbers indicate a \$117,317 deficit in the Education Fund and surpluses of \$817,116 in O&M, \$27,797 in Transportation, and \$99,094 in Working Cash. This totals out to an overall surplus of \$96,691 in the four main funds. Overall, we received a bit more revenue than was expected and spent a little less than budgeted. We don't know what we will receive from the state yet, and health insurance is expected to increase 7.95%. Mr. Brooks has started the FY 2018 budget. No large expenditures are anticipated other than possibly purchasing a small bus or van. He has not looked at revenues yet since the state funding is still so uncertain.

5. Roof Damage Repair

Mr. Brooks stated we had a storm in the spring that flipped up the roof in the gym area. We may end up filing a claim but have not yet. Even though we have a \$1,000 deductible, the company recommended filing a claim so that there is documentation if there is further damage. The amount for repair is \$5,541.00

Motion: Reese

Second: McDermott

To: approve roof damage repair in the amount of \$5,541.00

Voting Yes: Reese, Taylor, Rein, McCormick, Schluter, Vogelsang, McDermott

Voting No:

MOTION CARRIED

6. Parent Meeting Regarding Athletics

Mr. Smith was present to discuss implementing holding a parent meeting regarding athletics each year. He thinks that here is enough change each year to warrant an annual meeting. In addition to the information presented in the pamphlet titled *Parent/Coach Communication Guide* that was included in the board packet, a representative from the Fan Club will be present to provide information and also the fundraiser can be discussed. Mr. Smith discussed a new online sports and activities registration program as well.

Fan Club is looking at updating scoreboards in the main gym. Final renderings are supposed to come tomorrow. A larger one will go on the north side of the gym with a smaller one on the south side of the gym. It is estimated to take approximately 4 weeks from date of order to receipt so volleyball should be able use them this year. Video boards purchase and donation are in the planning process. Sponsorship and fundraising will pay for these items.

Mr. Smith informed the board that state banners as well as new conference banners have been ordered.

**10. CLOSED SESSION**

Motion: Rein  
Second: Reese

To: go into closed session at 7:58 p.m. to discuss the placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)

Voting Yes: Vogelsang, Taylor, McDermott, Rein, Reese, Schluter, McCormick  
Voting No:  
MOTION CARRIED

Open session resumed at 8:53 p.m.

**11. ACTION ON CLOSED SESSION ITEMS**

None

**12. GOOD OF THE CAUSE**

Congratulations to Abby McDonald for being chosen for 40 under 40.

**13. ADJOURNMENT**

Motion: Taylor  
Second: McCormick

To: adjourn at 8:55 p.m.

Voting Yes: 7  
Voting No: 0

MOTION CARRIED

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President

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Secretary