

St. Joseph-Ogden CHSD 305 Board of Education Regular Meeting	Monday, July 30, 2018 6:00 PM Board Room, Superintendent's Office St. Joseph-Ogden High School
Minutes Recording Secretary: Suzanne Jean	

1. CALL TO ORDER

Meeting called to order at 6:01 p.m. by President Jim Rein.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Rein, McCormick, Reese, Taylor, McDermott, Vogelsang
 Absent: Schluter
 Also Present: Brian Brooks, Superintendent; Gary Page, Principal

4. APPROVAL OF AGENDA

Mr. Brooks recommended approval of the agenda as presented.

Motion: McCormick
 Second: Reese

To: approve the agenda as presented

Voting Yes: 6
 Voting No: 0
 MOTION CARRIED

5. APPROVAL OF CONSENT AGENDA

Mr. Brooks reviewed bills and personnel items and recommended approval of all consent agenda items as presented.

Motion: McDermott
 Second: Rein

To: approve the consent agenda as presented

Voting Yes: Reese, Vogelsang, McCormick, McDermott, Rein
 Voting No:
 Abstain: Taylor
 MOTION CARRIED

- * Approval of Minutes – June regular and closed session minutes as presented
- * Approval of Bills – as presented
- * Budget hearing set for September 24, 2018 at 5:50 p.m.
- * Memorandum of Understanding regarding board member Kevin Taylor employed as a coach approved and signed
- * Approval of Personnel – as presented
 - Resignation of Robin Heltsley – Music Teacher/Director – effective immediately
 - Employ Charles Hess – Music Teacher/Director – effective 2018-2019
 - Employ Nicole Chambers – Teacher Mentor for Music Teacher – effective 2018-2019
 - Employ Bob Glazier – part-time Science Teacher (2 periods/2.5 hours per day) (he will remain an assistant football coach)
 - Employ Rachael Graham – Assistant Girls Basketball Coach – effective 2018-2019
 - Approve Brayden Crozier – Volunteer for Cross Country – effective 2018-2019

6. COMMUNICATION FROM STA
None

7. COMMUNICATION FROM VISITORS
Nora was present for The Leader.

8. INFORMATIONAL ITEMS/DATES

- August 6th through 8th – Registration
- August 13th – Teacher In-service Day and Freshman Class Connect at 5:45 p.m.
- August 14th – First Day of Student Attendance and ½ Day Teacher In-service
- August 17th – Fall Activities Kickoff – 6:00 p.m.
- August 27th – Regular Board of Education Meeting at **6:00** p.m.

9. BUSINESS

A. Unfinished Business

1. Village Steering Committee Update

Mr. Brooks reported that there has been no meeting since right after our last board meeting and no new meeting has been scheduled yet. There is nothing more to report at this time.

2. Greenhouse Update

Mr. Brooks stated that most of the greenhouse was delivered today – it was supposed to be delivered and the shell up by last week. The controller has been backordered with an expected delivery date of around September 13th. Two crews are supposed to be working from now until it is completed whenever weather permits. The structure is what is delaying everything. The delay should not affect the dual credit course. The firm of Barber & DeAtley has provided a proposal to install an additional sidewalk on the east to connect to the other sidewalk at a cost of \$2398.00. The consensus of the board is for Mr. Brooks to go ahead and authorize that.

3. Board Policy Updates – 2nd Reading

Mr. Brooks recommended approval of board policy updates as presented.

Motion: Rein
Second: Reese

To: approve board policy updates as follows:

- 2:105 Ethics and Gift Ban – as presented
- 2:170 Procurement of Architectural, Engineering, and Land Surveying Services – as presented
- 3:40-E Checklist for the Superintendent Employment Contract Negotiation Process – as presented
- 4:20 Fund Balances – as presented
- 4:140 Waiver of Student Fees – as presented
- 6:10 Educational Philosophy and Objectives – as presented
- 6:30 Organization of Instruction – as presented
- 6:60 Curriculum Content – as presented
- 6:120 Education of Children with Disabilities – as presented
- 6:135 Accelerated Placement Program – not approved
- 6:190 Extracurricular and Co-Curricular Activities – as presented
- 6:230 Library Media Programs – as presented
- 6:240 Field Trips and Recreational Class Trips – as presented
- 6:250 Community Resource Persons and Volunteers – as presented
- 7:50 School Admissions and Student Transfers to and from Non-District Schools – as presented
- 7:330 Student Use of Buildings – as presented
- 7:340 Student Records – as presented
- 8:25 Advertising and Distributing in Schools Provided by Non-School Related Entities – as presented

Voting Yes: 6
Voting No: 0
MOTION CARRIED

B. New Business

1. Closed Session Minute Review

Mr. Brooks recommended that the closed session minutes that are currently closed remain closed.

Motion: Vogelsang
Second: Taylor

To: keep all closed session minutes closed

Voting Yes: 6
Voting No: 0
MOTION CARRIED

2. Closed Session Verbatim Record Destruction

Mr. Brooks recommended that all verbatim closed session minutes prior to and including December 2016 be destroyed.

Motion: McCormick
Second: Taylor

To: destroy all verbatim closed session minutes prior to and including December 2016

Voting Yes: 6
Voting No: 0
MOTION CARRIED

3. Removal of Electrical Service from Old Concession Building

Mr. Brooks recommended that the estimate from Complete Electrical Systems be accepted as presented in the amount of \$6,325 for removal of electrical service from the old concession building.

Motion: Taylor
Second: McDermott

To: accept as presented the Estimate from Complete Electrical Systems in the amount of \$6,325 for removal of electrical service from the old concession stand plus an additional 939.12 for four quazzite hand holes

Voting Yes: Rein, McCormick, Taylor, McDermott, Vogelsang, Reese
Voting No:
MOTION CARRIED

4. Music Appreciation Online Dual Credit Course

Mr. Brooks stated that Mr. Hess cannot teach the dual credit Music Appreciation course because he does not have a master's degree. There are 24 students signed up for the two semesters – 16 first semester and 8 second semester. The class can still be taught without dual credit or, for \$3500 it could be done for dual credit online through Parkland with all students taking it the same semester, preferably first semester because that would require the least schedule changes. Mr. Hess would be supervising the students during the period that they take it.

Motion: Rein
Second: McCormick

To: approve offering an online dual credit course through Parkland College at a cost of \$3,500 on a pilot basis for Music Appreciation for first semester of the 2018-2019 school year

Voting Yes: Taylor, Reese, Vogelsang, McDermott, Rein, McCormick
Voting No:
MOTION CARRIED

5. Copier Lease
The copier lease is up on August 1st. Quotes were obtained from three companies. Mr. Brooks recommended approving to accept the quote from Watts Copy Systems for a five-year lease for Kyocera copiers as presented.

Motion: Taylor
Second: Reese

To: approve accepting the proposal from Watts Copy Systems for a five year lease for four Kyocera copiers at a cost of \$613.67 per month as presented on the proposal contained in the board packet

Voting Yes: Rein, McDermott, McCormick, Vogelsang, Reese, Taylor
Voting No:
MOTION CARRIED

6. FY 2018 Investment Report
Mr. Brooks reported that the investment program that we are in through Longview Bank earned \$28,486.94 in fiscal year 2018. This is much more than we were earning prior to participating in this program.

7. FY 2017 4th Quarter Financial Report
Mr. Brooks discussed the 4th quarter financial report in the board packet. The figures are unaudited, but the end of fiscal year numbers indicate a \$19,568 surplus in the Education Fund and surpluses of \$60,061 in O&M, \$77,060 in Transportation, and \$101,438 in Working Cash. This totals out to an overall surplus of approximately \$258,127 in the four main funds. We received a bit more revenue than was expected and spent a little less than budgeted.

Mr. Brooks has started the FY 2019 budget. No large expenditures are anticipated other than possibly purchasing a small bus or van that is wheelchair accessible.

10. **GOOD OF THE CAUSE**

The grade/middle school voted to join with us in a consolidation study. PVO voted not to join in the study but some information will be needed from them that the consultant will request from them.

Mr. Rein thanked Mr. Taylor for choosing to coach for a lesser amount than allowed for on the extracurricular salary schedule in order to stay on the board and be in compliance with the law governing payments to board members.

St. Joseph-Ogden High School District #305
301 N. Main Street, PO Box 890
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11. ADJOURNMENT

Motion: Rein
Second: Reese

To: adjourn at 7:15 p.m.

Voting Yes: 6
Voting No: 0

MOTION CARRIED

President

Secretary