

| | |
|--|---|
| St. Joseph-Ogden CHSD 305 Board of Education Regular Meeting | Monday, June 26, 2017 7:00 PM Board Room, Superintendent's Office St. Joseph-Ogden High School |
| Minutes Recording Secretary: Suzanne Jean | |

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by president James Rein

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Rein, McCormick, Reese, Taylor, Schluter, McDermott, Vogelsang

Absent:

Also Present: Brian Brooks, Superintendent and Gary Page, Principal

4. APPROVAL OF AGENDA

Mr. Brooks recommended approval of the agenda as presented.

Motion: Taylor

Second: Reese

To: approve the agenda as presented

Voting Yes: 7

Voting No: 0

MOTION CARRIED

5. APPROVAL OF CONSENT AGENDA

Mr. Brooks reviewed bills and recommended approval of all consent agenda items as presented and amended to add payment to two additional vendors.

Mr. Schluter asked about the field paint expense and if the fan club buys paint through us or on their own. He said that the state has not been renewing tax exemptions for booster type organizations so he expects that the fan club will be losing their tax exempt status. He stated that it might become advantageous for the school to buy all field paint and then for fan club to pay the school for some of it.

Motion: McCormick

Second: Taylor

To: approve the consent agenda items as presented and amended to add payment in the amounts of \$222 to FE Moran Security Solutions and \$441.25 to Illini Fire Equipment

Voting Yes: Schluter, Vogelsang, Rein, McCormick, Taylor, McDermott, Reese

Voting No:

MOTION CARRIED

- * Approval of Minutes – May budget hearing, regular, and closed session minutes as presented
- * Approval of June Bills – as presented and amended to add payment to two additional vendors
- * Approval to pay Kinetic Leasing computer lease payment on July 1, 2017 in the amount of \$29,991
- * Approval of FY 2018 Prevailing Wage Resolution – written document signed

- * Appointment of Superintendent as custodian of Revolving Fund and Principal as custodian of Activity Fund
- * Approval of Treasurer Bond – document signed
- * Approval of Oral Resolution Designating Legal Depository and Signatories - Longview Bank designated as legal depository with treasurer, superintendent, and board of education president designated as signatories; superintendent and principal designated as signatories on the Activity Fund
- * Approval to pay FY 2018 custodial salaries and benefits out of the O&M Fund
- * Authorization to transfer FY 2017 Working Cash Fund interest to Education Fund effective July 1, 2017
- * Personnel – as presented
 - Employment of Kate Nelson – Drama Assistant (1/2 stipend)
 - Employment of Tony Shaw – Assistant Soccer Coach (1/2 stipend)
 - Appointment of Kevin Martlage – Assistant Soccer Coach (1/2 stipend)
 - Approval of Aric Pelafas – Soccer Volunteer
 - Approval of Luke Davis – Music Marching Band Percussion Volunteer
- * Approval of FY 2018 salary increase of 3% for Suzanne Jean
- * Approval of Teacher Tuition Reimbursement Request from Kelly Steffen pursuant to the terms of the current negotiated contract for courses to be taken during Summer 2017

6. COMMUNICATION FROM STA

None

7. COMMUNICATION FROM VISITORS

Nora from The Leader was present.

8. INFORMATIONAL ITEMS/DATES

- July 24th – Regular Board of Education Meeting at 7:00 p.m.

9. BUSINESS

A. UNFINISHED BUSINESS

1. Science Classrooms/Labs Project

Mr. Brooks updated the board on the progress of the science classrooms/labs project. Plumbing and electrical work have been started. Cabinetry is still on schedule. Olympic Construction has been outstanding to work with.

2. FY 2018 Property/Casualty/Liability/Work Comp Insurance

There is proposed legislation that could have adverse effects on insurance pooling programs. Since we are in pooling programs for all insurance, this is something that Mr. Brooks is monitoring. As discussed at the May meeting, the property/casualty insurance renewal rate decreased slightly by 2% from \$38,978 to \$38,035 and the workers' compensation insurance renewal rate also decreased by 1% from \$23,818 to \$23,546. Mr. Brooks recommended approval of both rates.

Motion: Rein
Second: Reese

To: approve the 2017-2018 Property/Casualty/Liability insurance renewal rate of \$38,035 and the Workers' Compensation insurance renewal rate of \$23,546 with the Prairie State Insurance Cooperative as presented

Voting Yes: McCormick, McDermott, Vogelsang, Taylor, Reese, Rein, Schluter

Voting No:

MOTION CARRIED

3. Potential TIF District Update
Mr. Brooks stated that the village has not yet committed to one builder. Mr. Pence and Mr. Brooks met with Ms. Fruhling-Voges last week and further discussed numbers with respect to the school districts. Mr. Brooks believes that the village understands the school districts' concerns but that in the end, the village can do whatever they want to do.

B. NEW BUSINESS

1. Title I District Plan
Mr. Brooks explained that one of the requirements for receiving Title I funding is preparing and approving a Title I District Plan. He recommended approval of the Title I District Plan as presented.

Motion: McDermott
Second: Vogelsang

To: Approve the Title I District Plan as presented

Voting Yes: 7
Voting No: 0

MOTION CARRIED

2. Board Policies – Update Complaint Manager
Mr. Brooks stated that Ginger Mohr is still listed as one of the complaint managers in the board policies and that another board member needs to be named. He recommended Carla Reese due to the past practice of naming the board secretary.

Motion: Rein
Second: McCormick

To: appoint Carla Reese as complaint manager for board policies 2:260, 5:10, 5:20, 7:20

Voting Yes: 7
Voting No: 0

MOTION CARRIED

3. New Board Policy – Retirement Incentive
Mr. Brooks discussed highlights of the proposed new board policy for an educational support personnel retirement incentive. Mr. Brooks worked with the school attorney in drafting it. He asked for direction on the performance evaluation wording piece of it. There was a concern on locking in a four year agreement and then someone coasting. It was suggested that a stipulation be put in that the evaluation rating must be maintained to keep the agreement in force. When Mr. Brooks asked if the board wanted to move forward with creating the policy, the general consensus was positive. Mr. Rein mentioned that the policy could be motivational. Mr. Brooks stated that a policy like this could help to support a team feeling. Suggestions were made for wording changes regarding written reprimands. The consensus was to make the evaluation rating wording be proficient or better. Mr. Brooks will take the concerns and suggestions back to the attorney and then bring a modified version back to the board as an action item in July. If the board still isn't ready to act it can be tabled for further work.

4. Visitor Concession Building
There has been some parental inquiry as to if the visitor concession building can be renovated. There are people who would volunteer to do the work if the school would pay for materials. Mr. Brooks stated that he thinks that we should either renovate it or get rid of it. The question is if the board wants to put money into that area at all, and if so, would it be cheaper to renovate what is there or to demolish the existing structure and build new. Mr. Taylor thought that maybe there is an elevation and water problem. If there is a drainage issue, the current structure needs to be torn down and then either a different site be selected for a visitor facility or leave it at no replacement facility at all and use the money for more pressing needs. Mr. Brooks will get further information and report back.
5. Superintendent Committees
Mr. Brooks would like to form a finance committee and building committee that would meet two to four times per year. He would like to bring the facility plan back to the forefront and forming a building committee would assist with that. Mr. McDermott, Mr. Taylor, and Mr. Rein are willing to be on a building committee. Mr. Schluter and Ms. Vogelsang are willing to be on a finance committee.
6. Recognition of Tenure
Mr. Brooks asked that the minutes reflect congratulations to Katie Duitsman, Jason Retz, and Zach Sutton who all gained tenure at the conclusion of the 2016-2017 school year.
7. Principal's Report
Mr. Page discussed the 2017 SJO graduate plans as well as the spring semester discipline statistics as presented in the board packet. The percentage of students planning to attend a 4-year college is 48% and to a 2-year college is 43%. The percentage of students enlisting in the military is 1% and students planning to go to work is 8%. The number of students earning dual credit hours is continuing to increase. Discipline statistics show that we really don't have discipline problems. There were 8 Suspensions involving 6 students, 50 infractions involving 30 students resulting in Saturday School, 81 infractions involving 36 students resulting in Detentions, 7 infractions involving 5 students resulting in In-School Suspensions, 14 infractions involving 8 students resulting in Lunch Suspensions, and 1 infraction involving 1 student resulting in an Athletic Suspension. The majority of infractions were for late slips, skipping class, and not serving detentions.
8. IASB-IASA-IASBO Joint Annual Conference
Mr. Brooks asked the board if they are interested in going to the conference this year. Ms. McCormick asked Mr. Brooks what he thought about the financial considerations. He thinks that the cost is manageable with the changes made last year in what the district pays for and that it is a good professional development opportunity. Everyone was satisfied with the hotel choice last year and is fine with requesting it again.

10. GOOD OF THE CAUSE

- The parking lot is going to be re-stripped before school starts. Mr. Brooks is looking at reconfiguring spaces to allow for easier maneuvering.
- The disc ring is going to be moved for safety purposes. The auditor said that the expense to do so can be paid from the Tort fund.
- As discussed earlier when approving bills, replacement banners have been ordered for the main gym in an effort to economize on wall space.

St. Joseph-Ogden High School District #305
301 N. Main Street, PO Box 890
St. Joseph, IL 61873
217-469-2586

- Mr. Brooks and Shane Baker have been looking at a carpet pieces flooring system to use in the gyms. It could be used in the old gym to improve fine arts facility events and it could be used to protect the other gym floors during non-athletic events. This could help to delay having to refinish the main gym floor for a year.
- Congrats to Coach Steffen and Coach Wolken for Coach of the Year awards.

11. ADJOURNMENT

Motion: McCormick
Second: Rein

To: adjourn at 8:40 p.m.

Voting Yes: 7
Voting No: 0

MOTION CARRIED

President

Secretary