

St. Joseph-Ogden CHSD 305 Board of Education Regular Meeting	Monday, October 23, 2017 7:00 PM Board Room, Superintendent's Office St. Joseph-Ogden High School
Minutes Recording Secretary: Suzanne Jean	

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by President James Rein.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Rein, Reese, Taylor, Schluter, McDermott, Vogelsang

Absent: McCormick

Also Present: Brian Brooks, Superintendent and Gary Page, Principal

4. APPROVAL OF AGENDA

Mr. Brooks recommended approval of the agenda as presented.

Motion: Reese

Second: McDermott

To: approve the agenda as presented

Voting Yes: 6

Voting No: 0

MOTION CARRIED

5. APPROVAL OF CONSENT AGENDA

Mr. Brooks discussed the consent agenda items and recommended approval as presented.

Motion: Schluter

Second: Taylor

To: approve the consent agenda as presented

Voting Yes: McDermott, Rein, Reese, Schluter, Vogelsang, Taylor

Voting No:

MOTION CARRIED

- * Approval of September Minutes (budget hearing and regular meeting)
- * Approval of October Bills as presented
- * Approval of Maternity Leave Request from Mrs. Chambers
- * Approval of Employment Items
 - Approve Susan Pensinger as Substitute Teacher for Chambers maternity leave
 - Approve Austin Upton (2/3 of 1 position) as Assistant Wrestling Coach
 - Approve Matt Sanders (1/3 of 1 position) as Assistant Wrestling Coach
- * Approval of Video Boards Donation from Spartan Fan Club/Golf Committee

6. COMMUNICATION FROM STA

Mr. Billman was present and thanked the board and administration for their hard work.

7. COMMUNICATION FROM VISITORS

Nora was present from The Leader.

8. INFORMATIONAL ITEMS/DATES

- November 2 – Early Dismissal at 2:00 p.m. ~ Parent-Teacher Conferences
- November 3 – No School ~ Parent-Teacher Conferences
- November 17 through 19 – Triple I Conference in Chicago
- November 21 – Early Dismissal at 2:00 p.m.
- November 22 through 24 – Thanksgiving Break
- November 27 – Regular Board of Education Meeting at **7:00** p.m.

9. BUSINESS

A. Unfinished Business

1. Science Classrooms/Labs Project

Mr. Brooks stated that most of the punch list items are completed for the science classrooms/labs but that there are some yellow spots on the biology room floor. They are not topical stains and there is a difference between the look of the biology room floor and the floors in the storage and chemistry rooms. The flooring contractor has looked at it and is not sure what caused it but will return soon for further examination and discussion. We are holding the final payment until the floor is done to our satisfaction. All else on the project has worked out great.

2. Potential TIF District Update

Mr. Brooks has talked with Mayor Fruhling-Voges. Things have slowed down and not much has happened recently with the potential TIF district. Nothing more will happen until next year.

B. New Business

1. Family and Consumer Sciences Curriculum Review

Family and Consumer Sciences teacher Paula Ziegler presented a department curriculum review. Courses offered, departmental funding, class goals, and strengths and weaknesses of the department were discussed. Mrs. Ziegler's recommendations were to continue as is which includes continuing to promote the department to increase current numbers.

2. Agriculture Curriculum Review

Agriculture teachers William Billman and Katie Duitsman presented a curriculum review. They discussed enrollment, classes offered, technology used, and grant money. Strengths and weakness of the department were cited along with recommendations that Ag Business be offered as Consumer Education credit, that Horticulture be offered as dual credit and science credit, and that facilities needs be addressed as to dust collection, ventilation, drainage, and adding a greenhouse. Mrs. Duitsman distributed a greenhouse quotation that was approx. \$123,000 in cost not including site preparation or utilities. She stated that a greenhouse would be good for not only ag but for science and life skills classes too. Mr. Page stated that the only thing keeping us from doing Horticulture as dual credit is that we don't have a greenhouse. Mrs. Duitsman is working on writing a grant for money for a greenhouse but it would involve matching funds. Fundraising for a greenhouse has been discussed in the past and even a small amount of money was received when former teacher Mr. Larsen was here, but the project never really progressed. Mrs. Duitsman stated almost all other schools in this area already have a greenhouse and that we are behind in this portion of the program. In terms of priority of facility needs, in addition to a greenhouse, Mr. Billman and Mrs. Duitsman think that a dust collection system followed by ventilation improvements are most needed. Mrs. Duitsman is also the FFA advisor and she discussed the mission of the group as well as the leadership opportunities, developmental activities, and student accomplishments that result from participation in FFA.

3. Discus Area Relocation
Mr. Brooks informed the board that the track discus area is currently between the baseball and softball diamonds and that it is a safety hazard in the current location. He stated that we have tried to minimize the risk of injury every year by cordoning off some spaces around the area, but he suggests that we look at relocating the event to a more appropriate site since we now have more land to which it could be moved. The proposed relocation area is east of the current fuel tank and south of the concession area in the football practice field vicinity. Some of the parking spots in that area may need to be roped off for spectators but that is not an issue. The cost for purchasing new practice and competition equipment as contained in the board packet and installing it in a new area is estimated to be approximately \$5,500 to \$6,000. If the board votes in favor of the relocation next month it could be ready for the track season this next spring.
4. 1st Quarter Financial Report and Three Year Projection
Mr. Brooks presented revenue and expenditure amounts posted for the first quarter of this fiscal year as compared to the amounts budgeted. He explained why various numbers are what they are and stated that everything is as it is expected to be. He will present the three year projections in November because he just received some new information that he would like to use in preparing the three-year report.
5. Finance Committee Report
The finance committee met on October 5th and the minutes are included in the board packet. Some future items to be discussed by the committee will depend on the results of the facility committee meetings. The first meeting of that committee is November 1st.
6. Investment Report
We have been in the investment program for a year and it has done well. We are getting much better interest rates in the program than we were able to get on our own. This month we are investing 1.75 million of additional money into the program.
7. Risk Management Plan
The auditor recommended that we update the Risk Management Plan. A risk management plan allows you to use tort fund money for things that you normally wouldn't be able to use tort money for if you didn't have a plan. Mr. Brooks reviewed proposed updates. Although we don't currently allocate as much to risk management in salaries as we are allowed, they can still be kept in the plan for future flexibility.
8. Tentative Tax Levy
Mr. Brooks discussed the tentative tax levy proposal. Because the proposed increase is greater than 5% in order to ensure that we receive all of the money that we are entitled to receive once EAV is determined, a hearing is required. He recommended that a Truth in Taxation hearing be set for November 27, 2017 at 6:50 p.m. Although the proposed tax rate shows up as \$2.065134155, it is more likely that the tax rate will end up being approximately \$2.002056857. The final outcome will be dependent on what the final EAV is determined to be. The current tax rate is \$1.99 – the new rate might remain the same or be within a penny of that either way.

Motion: Rein
Second: Vogelsang

St. Joseph-Ogden High School District #305
301 N. Main Street, PO Box 890
St. Joseph, IL 61873
217-469-2586

To: approve the 2017 tentative tax levy as presented and to set a
Truth in Taxation Hearing on November 27, 2017 at 6:50 p.m.

Voting Yes: Schluter, Taylor, Reese, Vogelsang, McDermott, Rein

Voting No:

MOTION CARRIED

9. Property Parcel Combinations

The Champaign County Assessment Office sent the district a letter requesting that the board consider combining the multiple parcels of property owned by the district into one parcel. Mr. Brooks checked with the school attorney and the attorney saw no problem in doing that.

Motion: Schluter

Second: McDermott

To: approve combining property parcels 28-22-11-353-001,
28-22-11-353-002, 28-22-11-353-003, 28-22-11-353-004,
28-22-11-353-005, 28-22-11-353-006, 28-22-11-353-008,
28-22-11-353-009, 28-22-11-353-011, 28-22-11-353-012,
28-22-11-353-013, 28-22-11-353-014, 28-22-11-353-016,
28-22-11-353-019, 28-22-11-353-020, 28-22-11-353-021,
28-22-11-353-022, 28-22-11-353-023, 28-22-11-353-026,
28-22-11-353-027, 28-22-11-353-028, 28-22-11-353-029,
28-22-11-353-030, 28-22-11-353-031 into one parcel

Voting Yes: 6

Voting No: 0

MOTION CARRIED

10. GOOD OF THE CAUSE

Mr. Brooks will send out detailed information for the school board conference within the next two weeks.

11. ADJOURNMENT

Motion: Rein

Second: Taylor

To: adjourn at 9:18 p.m.

Voting Yes: 6

Voting No: 0

MOTION CARRIED

President

Secretary